

PRODUCTION. POST. TRAVEL

MARIA ROMAS

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PROFESSIONAL PROFILE

I am highly skilled in coordination and organisation, bringing precision and adaptability to every project. As a Travel Coordinator at NEP Group, I managed complex travel logistics for the *Network Seven – Summer of Cricket Season 2024*, ensuring smooth execution and cost efficiency.

My work on *Neighbours* further sharpened my ability to manage fast-paced schedules, tight deadlines, and cross-department communication. I excel at juggling multiple tasks, anticipating challenges, and delivering seamless support to the creative teams. Whether coordinating flights or facilitating production’s needs, I consistently bring structure and clarity to dynamic environments, keeping everything and everyone on track.

I am eager to apply my organisational expertise to roles that allow me to contribute to the success of creative and logistical teams, whether in fast-paced production environments or on location.

SCREEN AND TV CREDITS

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|----------------------------------|--|--|-----------|
| Assistant Production Coordinator | Genepool Productions TAC Documentary: Only Human | Line Producer: Cathy Rodda | 2025 |
| Travel Coordinator | NEP Group Network Seven - Summer of Cricket | General Manager: Jeff Coleman | 2024-2025 |
| Post-Production Coordinator | Fremantle Media Neighbours – TV Series | Producer: Jason Herbison & Andrew Thompson | 2023 |
| Co-Producer | Little Train Creative Meow Bow Wow – Short Comedy | Producer: Bronwen Lane | 2019 |
| Production Assistant | Little Train Creative Bad Dad – Short Horror | Producer: Bronwen Lane | 2019 |
| Production Assistant | Paul Parker Productions Where To From Here – Short Drama | Producer: Paul Parker | 2018 |
| Series Editor | Chris Jackson Productions Creatives On The Couch – TV Series | Producer: Chris Jackson | 2017-2016 |
| Production Assistant | RMITV Production House The Assenders – TV Series | Producer : Mike Gorrie & Alex Grimes | 2016 |
| House Manager | RMITV Production House Live At The Kaleide – TV Movie | Producer: Mimo Mukii & Jessie Upward | 2016 |
| Series Editor | RMITV Production House The Leak – TV Series | Producer: Seonaid Drummond & Andrew Fenaughty | 2016-2015 |

EDUCATION

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|---|---|--|
| Bachelor of Communications (Media) RMIT University | Advanced Diploma of Screen & Media RMIT University | Diploma of Screen & Media RMIT University |
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SKILLS AND CAPABILITIES

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|------------------------|----------------------------|------------------|
| Production Management | Pre-Production Support | Microsoft Word |
| Project Management | Organisational Skills | Microsoft Excel |
| Call Sheet Preparation | Communication Skills | Microsoft Teams |
| Travel and Logistics | Collaborative and Flexible | Zoom Workplace |
| Broadcasting | Scheduling | Google Workplace |
| Media Production | Research and Analysis | |
| Attention-to-detail | Content Creation | |

REFEREES

Jeff Coleman

General Manager, NEP Group

Contact details available on request

Lisa Brougham

Crewing, Production & Travel Supervisor, NEP Group

Contact details available on request

Veronyka Campbell

Senior Travel Coordinator, NEP Group

Contact details available on request