

# Brendan Lee | Producer & Production Manager

## About

I'm a Melbourne based freelance TVC Producer and Production Manager working on TV Commercials and various online content. I have a degree in Film and Television and 15+ years experience in the industry.

I'm able to deliver cost effective, creative, well managed production and pride myself on being able to bring a project in on time, and on budget.

See a little bit about me, my experience, and my current credit list below - though also visit my website [brendanlee.com.au](http://brendanlee.com.au) to see some of my more recent work.

## Producer, Line Producer, and Production Manager

- Agency and Client Management
- Pitch and Quote Development
- Budget management (Excel and Showbiz)
- Creation and management of production schedules
- Location sourcing and management
- Crew booking / negotiation / management
- Post production facilitation and management
- Writing and distribution of call sheets and other documents as required.
- Casting of on Screen and VO Talent and contract management
- Booking camera equipment with extensive knowledge of current camera systems and lensing trends.
- OHS Management incl. pre-production risk assessments
- Shoot Scheduling where required
- Clear Ads / CAD
- Peach and Adstream Distribution
- Plus plenty more....

## Experience with

- Working with Celebrity Talent
- Working with Children including very young babies
- Working with Animals
- All sorts of vehicles, cars, motorbikes, trains, helicopters and planes. But not yet boats...
- Tracking vehicles, low loaders
- Stunt work
- Stop Motion
- VFX Heavy shoots
- Food Styling
- Motion Control Robotics

## Software

- Excel / Google Sheets
- Showbiz Budgeting
- Word / Google Docs
- Keynote / Google Slides
- Premiere Pro
- Photoshop (Basic)

## Licenses

- Victorian Heavy Vehicle MR License
- Working with Children Check VIC and NSW

## Work Experience

2009 – Current / Ongoing

### Freelance

*TVC and Video Producer / Production  
Manager (see credit list over page)*

2007 – 2009

### Nine Network

*TVC Producer 9mm*

2005 – 2007

### ABC Television

*Production Coordinator*

2001 – 2007

**Various incl. ABC Events, MSF Events, &  
The Entertainment Store**

*Event Producer and Production Manager*