

JESS PENELOPE JUNIOR

March 2025
0406 581 711
jess.junior@gmail.com

PRODUCER | PRODUCTION MANAGER | PRODUCTION SERVICES

Freelance TVC Producer & Production Manager with background working in-house at production companies. Proven ability to manage end-to-end production, from budgeting to creative problem-solving. Strong work ethic, adaptable, and tech-savvy.

SOME OF THE PROJECTS I'VE WORKED ON....

| ROLE | PROD CO | TITLE | DIRECTOR | PRODUCER | DATE |
|------------------|------------|--------------------------------|-------------------|--------------------|------|
| Prod Coordinator | Palomina | Nintendo Celebrity | Matt Weston | Kate Merrin | 2025 |
| Prod Coordinator | Palomina | Nintendo Brand | Matt Weston | Kate Merrin | 2025 |
| Post Producer | Poppet | M&M'S Australian Open 2025 | Lizzy Bailey | Beth Malcher | 2024 |
| Prod Coordinator | Sedona | ISUZU Next Gen Launch | Matt Murphy | Kim Wildenburg | 2024 |
| Prod Coordinator | Reelbase | Samsung Facilitation Job | Shane Lee | Alexandra Galloway | 2024 |
| Prod Coordinator | Exit Films | Woolworths Christmas | Glendyn Ivin | Alice Grant | 2024 |
| Prod Manager | Hooves | Hard Rated Cheeky | Ayappa | Renaeg Begent | 2024 |
| Prod Manager | Sedona | Dodo Brand | Ben Saunders | Kim Wildenburg | 2024 |
| Producer | Poppet | Insurance Council of Australia | Jono Nyquist | Jess Junior | 2024 |
| Producer | Poppet | MRC Caulfield Cup | Pete Moore | Jess Junior | 2024 |
| Prod Manager | Airbag | Aus Gov Abuse of Older People | Eddy Bell | Megan Ayers | 2024 |
| Prod Manager | Airbag | Engie Brand | Eddy Bell | Fiona McGregor | 2024 |
| Producer | Airbag | AIA Brand | Will Horne | Jess Junior | 2023 |
| Producer | Airbag | Monash University Change It | Bec Peniston-Bird | Jess Junior | 2023 |
| Prod Coordinator | Airbag | Nintendo Summer Campaign | Ben Saunders | Selin Yaman | 2023 |
| Prod Coordinator | Airbag | Vic Gov Leave Early | Rune Milton | Karen Sproul | 2023 |
| Producer | Airbag | Dairy Australia Every Step | Bec Peniston-Bird | Jess Junior | 2023 |
| Prod Coordinator | Airbag | Nintendo Autumn Campaign | Ben Saunders | Selin Yaman | 2023 |
| Prod Coordinator | Airbag | AAMI Bargain Regret 2.0 | Rhett D'Arrietta | Karen Sproul | 2023 |
| Prod Coordinator | Airbag | Coles Easter | Will Horne | Martin Box | 2023 |
| Prod Manager | Airbag | Vic Gov Fire Awareness | Will Horne | Martin Box | 2023 |
| Prod Manager | Airbag | Toyota Late in Life Learners | Bec Peniston-Bird | Johanna Rayner | 2023 |

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|-----------------------|---------|----------------------------------------------------------------------|------------------|-----------------|------|
| Prod Coordinator | Airbag | Coles Christmas | Ariel Martin | Karen Sproul | 2022 |
| Prod Coordinator | Airbag | Bakers Delight Easter Buns | Christopher Hill | Johanna Rayner | 2022 |
| Prod Manager | Airbag | Nutrien Brand | Will Horne | Christine Tan | 2022 |
| Prod Coordinator | Airbag | Commbank Brand | Ariel Martin | Melissa Weinman | 2022 |
| Prod Coordinator | Airbag | AAMI Bargain Regret | Rhett D'Arrietta | Karen Sproul | 2022 |
| Prod Coordinator | Airbag | XERO Better Business | Christopher Hill | Juliet Shelton | 2022 |
| Prod Assistant | Airbag | Inghams Chicken Brand | Will Horne | Selin Yaman | 2022 |
| Prod Manager | Airbag | ISUZU Evolution | Travis Hogg | Elizabeth Rocka | 2022 |
| Prod Support (Remote) | Airbag | FWD Insurance Brand | Eddy Bell | David Curry | 2021 |
| Prod Manager | Airbag | Devondale Butter | Will Horne | Johanna Rayner | 2021 |
| Prod Manager | Airbag | QV Brand | Will Horne | Johanna Rayner | 2021 |
| Prod Manager | Airbag | Lifestyle Communities | Ben Saunders | David Curry | 2021 |
| Prod Manager | Airbag | Kettle Crackers | Will Horne | Johanna Rayner | 2021 |
| Producer | Airbag | Officeworks Create-a-thon | Richard Franc | Jess Junor | 2021 |
| Prod Manager | Airbag | Lifestyle Communities | Ben Saunders | David Curry | 2021 |
| Prod Coordinator | Airbag | Suzuki EOFY Sash | Christopher Hill | Martin Box | 2021 |
| Prod Support (Remote) | Airbag | Seek Skills Napoleon Dynamite | Craig Melville | David Curry | 2021 |
| Producer | Airbag | WWF Regenerate Australia | Will Horne | Jess Junor | 2021 |
| Prod Manager | Airbag | Powershop Brand | Ben Saunders | David Curry | 2021 |
| Prod Coordinator | Airbag | Tennis Australia | Ariel Martin | Martin Box | 2021 |
| Prod Coordinator | Airbag | RiverView Farms Porkies | David Rittey | Martin Box | 2020 |
| Producer | Airbag | Catholic Super | Will Horne | Jess Junor | 2020 |
| Prod Support (Remote) | Airbag | MLA Lamb | Ariel Martin | Megan Ayers | 2020 |
| Producer | Airbag | TAC Split Second Film | Nicholas Carlton | Jess Junor | 2020 |
| Prod Coordinator | Airbag | KIIS 101.1 FM Jase & PJ | Grantley Smith | David Curry | 2020 |
| Prod Assistant | Airbag | Dairy Australia | Will Horne | Selin Yaman | 2020 |
| Prod Coordinator | Airbag | GMHBA | Ben Saunders | Martin Box | 2020 |
| Prod Manager | Airbag | Worksafe Young Workers | Aaron Wilson | Martin Box | 2019 |
| Prod Coordinator | Airbag | CitiPower, PowerCore & United Energy Good People in Power | Will Horne | Martin Box | 2019 |

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| Prod Assistant | Airbag | Kayo Shane Warne | Ariel Martin | Alex Tizzard | 2019 |
| Prod Manager | Airbag | MIFF + TAC Split Second Film | Will Horne | Martin Box | 2019 |
| Producer | Universal Music | Bag Raiders Wild At Heart Music Video | Sunny Leunig | Jess Junor | 2019 |
| Prod Assistant | Airbag | Honda EOFY | Travis Hogg | Fiona McGregor | 2019 |
| Prod Assistant | Airbag | Rate My Agent | Ben Saunders | Selin Yaman | 2019 |
| Prod Assistant | Airbag | Open University's Australia | David Rittey | Selin Yaman | 2019 |
| Prod Assistant | Airbag | Victoria's Big Build | Ben Saunders | Selin Yaman | 2019 |
| Prod Coordinator | Airbag | King Island Dairy | Will Horne | Martin Box | 2019 |
| Locations Coord | Feature Film | The Very Excellent Mr Dundee | Dean Murphy Locations Manager: James Romeril | Nigel Odell | 2018 |
| Producer | Mushroom | Dan Sultan Live Sessions | Sunny Leunig | Jess Junor | 2018 |
| Prod Assistant | Studio Bento | Melbourne Int. Games Week | Jess O'Farrell | Jess O'Farrell | 2018 |
| Prod Assistant | Exit Films | Samsung Do What You Can't | Tom Campbell | Fiona Pakes | 2018 |
| Prod Manager | Otto | 50 Shades of No | Annelise Hickey | Jess Langley | 2018 |
| Content Producer | Otto | Bakers Delight No Shortcut to Fresh | Tim Potter | Jess Junor | 2018 |
| Producer | Otto | Telstra Labs | Brett Ludeman | Jess Junor | 2018 |
| Prod Assistant | Otto | Ford Brand | Tim Potter | Jess Langley | 2018 |
| Prod Assistant | Jump | Chemist Warehouse Lifespace | Paul Goldman | Jennie McCartney | 2018 |
| Prod Assistant | Jump | Chemist Warehouse Wagner | Jeff Johnson | Jennie McCartney | 2018 |
| Prod Assistant | Jump | Chemist Warehouse Healthy Break | Jeff Johnson | Jennie McCartney | 2018 |
| Prod Assistant | Exit Films | SPC Brand | Tom Campbell | Francesca D'Orazio | 2018 |
| Prod Assistant | Exit Films | Family Violence Prevention | Ben Lawrence | Matt Reader | 2018 |
| Prod Assistant | Exit Films | Victoria's Big Build | Ben Saunders | Selin Yaman | 2017 |
| Prod Manager | VCA Film | An Act of Love (Short Film) | Lucy Knox | WAM Bleakley & Daphne Do | 2017 |
| Producer | Exit Films | Lakyn West (Music Video) | Sunny Leunig | Jess Junor | 2017 |
| Prod Assistant | Exit Films | Medibank | Ben Saunders | Selin Yaman | 2017 |
| Prod Assistant | Exit Films | Beyond Blue | Glendyn Ivin | Karen Sproul | 2017 |
| Prod Assistant | Exit Films | ANZ Christmas Lights | Ben Saunders | Kat Latour | 2016 |
| Prod Assistant | Exit Films | TAC Knocking On Doors | Ben Saunders | Kat Latour | 2016 |

IN-HOUSE PRODUCTION/POST EXPERIENCE

AIRBAG PRODUCTIONS

Jan 2019 - May 2024 | Producer & Production Manager

Jul 2021 - Jun 2023 | Production Manager

Dec 2019 - Jun 2021 | Production Co-ordinator

Jan 2019 - Dec 2019 | Production Assistant

Full-time ongoing employment. Directly reporting to the Executive Producer and the Managing Partner with day to day business in addition to working on productions in-house through pitching, production and job wrap. Managed budgets of 70K to 450K as a Producer & Production Manager.

EXIT FILMS

Jun 2017 - Dec 2017 | Production Assistant

Apr 2016 - Jun 2017 | Office Manager & Production Assistant

Full-time ongoing employment. Key Responsibilities included: front of house/reception tasks such as office upkeep, answering the phone and redirecting calls, and booking couriers, taxis and travel arrangements. Also responsible for assisting the producers on productions as per request; often including travel arrangements, arranging catering, location research, compiling and creating documents and managing job wrap requirements.

METHOD STUDIOS

Jan 2016 - April 2016 | Reception & Client Services

Short term temporary cover for Front of House staff leave periods at a large post production facility involved taking on reception duties, greeting clients and directing calls, managing daily hospitality needs for multiple edit suites, reporting to the producers and general manager.

THE BUTCHERY & THE REFINERY

May 2014 - March 2016 | Client Services

Freelance Client Services for Editorial & Post Production Houses. Key duties included greeting guests, arranging catering, managing stock and maintaining the edit suites reporting to the Office Manager.

RMITV STUDENT COMMUNITY TELEVISION INC

Jan 2015 - Mar 2016 | General Manager

Responsible for overseeing operations of Management Team and the development and engagement of Student Community Television, RMIT University's student run production house comprised of over 450 members. Reported to multiple stakeholders; Student Community Television Board, RMIT University marketing and student services departments, RMIT Student Union Representative Council, RMITV Leadership team and RMITV Membership. Co-created and managed multiple productions and content delivery, facilitated workshops and events, participated in committees and growing teams within RMITV.

EDUCATION & TRAINING

THE UNIVERSITY OF MELBOURNE | July 2024 | Introduction to Virtual Production

OPEN CHANNEL | October 2016 | Short Course Production Management

RMIT UNIVERSITY | 2016 | Diploma of Languages (French)

RMIT UNIVERSITY | 2012 - 2015 | Bachelor of Communications (Media)

- Graduated with Distinction
- Recipient of the John Storey Junior Memorial Scholarship in 2013 for exchange to France
- Member of Golden Key International Honour Society since 2014

SKILLS

• Showbiz Budgeting • Document Layout (Adobe / Pages / Google Slides) • Basic Editing / Cutdowns • MacOS • Windows Capable • Google Drive Suite • Adobe Creative Suite (InDesign / PhotoShop / Premiere) • Advanced Google Sheets / Excel Skills • Systems Focused • Australian Drivers License (September 2012) • Manual License • Working With Children Check • High Proficiency in French

VOLUNTEER EXPERIENCE

COMMUNITY BROADCASTING FOUNDATION | Grants Assessor | August 2017- present

RMITV STUDENT COMMUNITY TELEVISION INC | Treasurer | Sept 2018-June 2020

RMITV STUDENT COMMUNITY TELEVISION INC | Ex-Officio to the Board | April 2016 - Sept 2018

MELBOURNE INTERNATIONAL FILM FESTIVAL | Festival Volunteer | August 2015

MELBOURNE INTERNATIONAL FILM FESTIVAL | Festival Volunteer | August 2014

ST KILDA FILM FESTIVAL | Festival Volunteer | May 2014

STUDENT YOUTH NETWORK | Producer "1700" Music TV Show on Community TV | 2014

REFERENCES

Available on request