

# JEANIE KANE

**Production Assistant | Art Department | Assistant Director | Writer**

Based in Melbourne, Australia | 0456 377 755 | [kanejeanie@gmail.com](mailto:kanejeanie@gmail.com) | Insta: jeanie\_kane

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## PROFILE SUMMARY

Confident and friendly film and television graduate and actor looking to gain experience in a professional media industry working environment. Hardworking, detail-orientated and organised individual with the creative passion and logistical skills to produce, direct, write and assist on various productions. Looking to further develop skills and meet and collaborate with new people on exciting and meaningful projects.

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## EDUCATION

**BACHELOR OF FILM AND TELEVISION (Honours) | 2021- 2024 | SWINBURNE UNIVERSITY**

Graduated with First Class Honours and created a wide variety of filmic content. Units participated in and skills gained include script writing and directing, both fiction and non-fiction productions, cinematography and lighting, production management, production design, editing, colour grading transmedia franchising and adapting texts to screen.

**VICTORIAN CERTIFICATE OF EDUCATION | 2019 | WILLIAMSTOWN HIGH SCHOOL**

Received an ATAR of 90.95. Dux in English and Drama studies.

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## CREDITS

Neighbours (Fremantle Media) | **Art Department Intern** | 2024 (9 weeks)

Neighbours (Fremantle Media) | **Art Assistant** | 2024

**Big Johnny Short Film** (Swinburne University) | **Writer/Director** | 2024

**Awards: Best Writer (Swinburne Graduate awards), Sponsored by Werner Film Productions**

**Best Producing (Swinburne Graduate awards), Sponsored by Big and Little Films**

**Future Focus (Swinburne Graduate awards), Sponsored by First Flights**

**Karen's Anonymous Short Student Film** (Swinburne University) | **Writer/ Director** | 2022

**The Madness that One Locks Up Experimental Student Film** (Swinburne University) | **Writer /Director** | 2021

**Off Mute Short Student Film** (Swinburne University) | **Writer/ Director** | 2021

**Burdekin Rum Multimedia** (Burdekin Distillery) | **Producer** | 2023

Brighton Mazda TVC (Comma Films) | **Production Assistant** | 2023

Tales of the Cantara Cabin Web Series (Independent) | **1<sup>st</sup> Assistant Director** | 2024

HIPS International | **Production Office Intern** | 2024 – Current

Pickled Short Film (Swinburne University) | **Production Designer** | 2024

Small Intestine Music Video (Boyish Films) | **Production Designer** | 2024

Mother Pearl Short Graduate Film (Swinburne University) | **Co-Production Designer** | 2024

Bareback Short Film (Independent) | **Production Designer** | 2024

The Family Dreggs VCA Graduate Short Film (University of Melbourne) | **Production Design Assistant** | 2024

Shy Sol Jupita Music Video (Independent) | **Production Design Assistant** | 2024

Tenderfoot Short Graduate Film (Swinburne University) | **Production Design Assistant** | 2024

Tales of Cantara Cabin Web Series: Episode 2 (Independent) | **Production Designer** | 2024

Pros and Cons Short Student Film (Independent) | **Costume Designer /Production Design Assist** | 2022

Larping Short Student Documentary (Swinburne University) | **Sound Recordist** | 2022

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## **SKILLS & ABILITIES**

### **Technical Skills**

- Proficiency in MAC OS programs
- Adobe Creative Cloud Software (Premiere Pro, Indesign etc)
- Editing Software (DaVinci Resolve etc)
- High proficiency in Google programs (Docs, Gmail, Calendar, etc.)
- Comprehensive knowledge of various social media platforms (Instagram, Facebook, Snapchat, Tik Tok etc)
- Excellent written & verbal communication skills
- Excellent organisation and office administration skills

### **Qualifications**

- Screen Careers Set Educated Online Course
  - Manual and Automatic Probationary P2 Driver's License (Green Ps) – Victoria
  - Working with Children's Check
  - CPR and First AID Certification
  - NDIS Screening Check
  - Responsible Service of Alcohol Certification
  - Industry Experience Certificate
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## **OTHER RELEVANT EXPERIENCE**

**Havas Melbourne Advertising and Media Communications Agency | Office Coordinator | Nov 2022 - March 2023**

**Hightail Bar and Grill | Bar Attendant | July 2024 – Current**

**Aware Health: Remedial Massage, Myotherapy and Clinical Pilates | Receptionist | July 2021 - March 2022**

**Advanced Personnel Management (APM) Assessment Services | Client Services Officer | February 2020 - February 2021**

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## **REFEREES**

Available upon request

**Ewan Burnett**

Producer

**John Hipwell**

Producer

**Jonathan Schuster**

Comedian, Scriptwriter, Actor

**Ash Cottrell**

Art Director

**Roberta Horslie**

Film and TV Editor