

# ALLY (ALISON) O'DELL

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## Biography

- Production Set Nurse - Contractor
  - Senior Project Officer – Centre for Patient Safety and Experience – Safer Care Victoria
  - Senior Medical Liaison Nurse for Coroners Court Victoria - Medico-legal death investigations
  - 7 years experience in Nursing and Medico-legal Unit Management
  - Clinical Forensic Nurse with VIFM
  - Immunisation Coordinator – Mornington Shire Council
  - Proven ability to build positive relationships with clients, families and multidisciplinary teams.
  - Thrive in a face-to-face and fast paced environment
  - Exceptional documentation, written and communication skills
  - Passionate about providing and ensuring high standards of care in any environment for the community
  - Registered Nurse for 25 years specializing in Operating Theatres, (also pathology & immunization)
  - Registered with APRHA
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## Competencies

- Strong & advanced management and communication skills
  - Working to key performance indicators and critical time frames
  - Professional and clinically sound documentation
  - Strict confidentiality
  - Clinical competence
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## Professional Experience

### PRODUCTION SET NURSE Mar 2021 – Current

1. **Shame (4 weeks – part time)**
2. **Moja Vesna (5 weeks full time)**

25+ years nursing experience

Current and Valid Working with Children Check

Provide medical care and welfare to all cast and crew

Provide and maintain extensive medical kit

Child chaperone

Assist with adherence to Covid Plan and procedures

Successfully maintain clean, valid driver's license and access to reliable transportation.

Available for full-time or short-term work

Flexible & willing to travel

**OFFICIAL**

## **SENIOR PROJECT OFFICER (VPS5.2) Nov 2019 – Current**

### **Centre for Patient Safety and Experience – SAFER CARE, DHHS, Melbourne**

Responsible for undertaking and overseeing duties of Senior Project Officer including:

- Reviewing highly confidential and sensitive information and applications, ensuring compliance with legislation related information from police, medical facilities and members of the community,
- Evaluation, identifying and implementing improvements for standardized practice and processes needs for improved efficiency
- Ensuring accuracy of data and reporting to stakeholders, Governing Board and Executive
- Assisting and trouble-shooting problems and issues to external stakeholders and managing complaints.
- Speaking with families and external stakeholders

## **SENIOR MEDICAL LIAISON NURSE/EDUCATOR Nov 2017 – Current**

### **CORONIAL ADMISSIONS & ENQUIRIES - STATE CORONIAL SERVICES CENTRE & VIFM, Southbank**

Responsible for undertaking and overseeing duties of Senior Medical Liaison Nurses including:

- Collection of highly confidential and sensitive death related information from police, medical facilities and members of the community,
- Evaluation and identifying needs for further information for forensic pathologists and State Coroners to assist with medico-legal death investigations required by the Coroner's office and State of Victoria as required.
- Providing information, support and guidance through the Coronial legal process to grieving and bereaved families, including facilitating visual identifications and face to face meetings.
- Manage /training the neuropathology project and Nurse Liaison Team
- Unit Educator, peer support and new staff training.
- Step up to higher duty roles as requested

## **UNIT MANAGER CORONIAL ADMISSIONS & ENQUIRIES - Aug 2013 – Nov 2017**

### **CORONIAL ADMISSIONS & ENQUIRIES - STATE CORONIAL SERVICES CENTRE & VIFM, Southbank**

I was responsible for assisting in the establishment, implementation and management of the Unit for the primary medical phase of medico-legal death investigations to the State Coroner's Office, including:

- operational management of KPIs
- Project & Change management, continuous improvement/management
- Critical timeframes KPIs met & sustained are met & sustained,
- Lead & manage a multi-disciplinary team including employment, training, education, rostering and staff well-being.

- Developing and reviewing unit and organizational policies and procedures and their compliance, including ensuring quality control and improvement.

### **NURSE UNIT MANAGER – Operating Suite 2010 - 2013**

#### **PENINSULA HEALTH – Frankston Hospital**

Daily management of 8 theatres, 3 recovery rooms, admission/discharge lounge operating Suite including scheduling of elective and emergency surgery, management of 200+ staff, rostering, education, human, financial and material management of the Unit, continuous quality improvements at national and international levels, OH&S responsibilities and requirements, meeting key criterias.

#### **Selected Accomplishments:**

- Primary project lead on redesign and development of Admissions and discharge Lounge to improve throughput, documentation, staffing and improved practice.
  - Successful rollout of redevelopment project of theatre expansions from 4-8 operating rooms
  - Created and rollout CNS workbook and ANUM offsite project and workshop days
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### **ASSOCIATE NURSE UNIT MANAGER (Anaesthetics/Recovery) Operating Suite 2008 – 2010**

#### **PENINSULA HEALTH – Frankston Hospital**

#### **Clinical Nurse Specialist – Operating Suite 2006-2008**

Senior member of associate management of operating theatres requiring successful daily floor management of operating lists, emergency surgery, staff and patient well-being. This role required exceptionally high communication and organizational skills and the ability to multi-task and priority management. As clinical nurse specialist ensured clinical standards were met, maintained and appropriate auditable record keeping, new staff training and mentoring, ensuring ongoing clinical education within the unit.

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#### **THE BAYS PRIVATE HOSPITAL – Mornington**

#### **Senior Nurse (Anaesthetics/Recovery) – Operating Suite 2009 - 2010**

Senior member of operating theatres requiring successful daily floor management of operating lists, emergency surgery, staff and patient well-being. This role required exceptionally high communication and organizational skills and the ability to multi-task and priority management.

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### **NURSING EDUCATOR – 2009 -2011**

**CHISHOLM INSTITUTE TAFE – Frankston campus**

**International nursing students (Division 2 nursing program)**

Delivery of learning module theoretical component in classroom and practical laboratory environments. Planning, delivery and assessment of module content in collaboration with senior teaching staff

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**PREVIOUS EMPLOYMENT:**

**Peninsula Private and Frankston Private Hospitals – Operating Theatres, casual (2006-2010)**

**Mornington Peninsula Shire – Coordinator Immunisation Program 2001 – 2003**

**LifeScreen – Contractual Nurse 1998-1999**

**Health Predictions – Contractual Nurse 2017-2018**

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## **Education**

- **First Aid certificate & CPR (currently undertaking)**
- **LEAN Six Sigma (Green Belt) - Victorian Institute of Forensic Medicine 2017**
- **Medico-legal death Investigator Training – University of St Louis, USA 2105**
- **Clinical Forensic Nurse – Victorian Institute of Forensic Medicine 2014**
- **Immunization Nurse Practitioner – La Trobe University, Melbourne 2001**
- **Post Graduate Certificate (peri-operative nursing) – Monash medical Centre 1994**
- **Bachelor of nursing – Monash university 1993**
- **Diploma applied science in nursing – Monash medical Centre 1992**