

# Virginia Robertson

---

## SKILLS

- Experienced Location Manager, along with Producer and Production credits
- Excellent leadership, teamwork and relationship building skills
- Extensive administration experience, including budget management, scheduling, and council permit applications
- Highly organised with a strong understanding of logistics
- Detail oriented with good research and writing abilities
- Proficient in Word, Outlook, PowerPoint, Excel and database management

## LOCATIONS EXPERIENCE

Sep 2023 – *Partners Life TVC*, DIVISION

**Location Manager**

Nov 2022-Mar 2023 – *Ricky Stanicky*, Feature Film, RICKY PRODUCTIONS

**Location Manager**

Oct 2022 – *Snaffle TVC*, BURNING HOUSE

**Location Manager**

Oct 2022 – *KenoGo Launch TVC*, THE SIGNAL BOX

**Location Manager**

Jan 2014-Sep 2022 (various) – *Shaun Micallef's Mad As Hell, Series 3-15*, ABC TV

**Location Manager**

Jun 2022 – *Turn Up The Volume*, MATCHBOX PICTURES

**Location Manager**

Apr 2022-May 2022 – *Neighbours*, FREMANTLE MEDIA

**Location Manager**

Oct 2021-Dec 2021 – *Woody Woodpecker*, UNIVERSAL

**Assistant Location Manager**

Sep 2021 – *Government Home Heating & Cooling TVC*, BENGAR FILMS

**Location Scout**

Mar 2021-May 2021 – *Fires*, ABC TV

**Assistant Location Manager**

Jan 2021-Mar 2021 – *Ms Fishers Modern, Series 2*, SEVEN NETWORK

**Assistant Location Manager**

Oct 2020-Dec2020 – *Clickbait*, NETFLIX

**Location Coordinator**

Oct 2019-Dec 2019 – *Bloom, Series 2*, STAN

**Assistant Location Manager/Scout**

Dec 2018-Jun 2019 – *Five Bedrooms*, HOODLUM PRODUCTIONS

**Assistant Location Manager**

Apr 2018-Jul 2018 – *Angel of Mine*, FEATURE FILM

**Location Manager**

Oct 2017-Dec 2017 – *Back In Very Small Business*, GRISTMILL

**Assistant Location Manager**

May 2017-Jun 2017 – *Wentworth, Series 6*, FREMANTLE MEDIA

**Location Scout**

Feb-Mar 2017 – *Hamish & Andy True Story*, NINE NETWORK

**Location Coordinator**

Sep 2016-Feb 2017 – *Olivia Newton-John*, FREMANTLE MEDIA AUSTRALIA

**Location Scout**

Jul 2016-Sep 2016 – *The Leftovers, Series 3*, HBO

**Location Coordinator**

May 2015-Oct 2015 – *Open Slather*, PRINCESS PICTURES

**Location Coordinator**

Jun 2014-Sep 2014 – *Nowhere Boys, Series 2*, MATCHBOX PICTURES

**Location Coordinator**

Apr 2014-Jun 2014 – *It's A Date Series 2*, PRINCESS PICTURES

**Location Coordinator**

Jun 2012-Nov 2012 – *The Time of Our Lives*, ABC

**Location Coordinator**

Jul 2011-Apr 2012 – *Winners & Losers*, SEVEN NETWORK

**Location Coordinator**

**PRODUCER  
EXPERIENCE**

Apr 2023-Aug 2023 – *The Bachelor, Series 11*, Warner Brothers

**Date Producer**

Oct 2015-Apr 2016 – *The Chase Australia, Series 2 & 3*, ITV STUDIOS AUSTRALIA

**Associate Producer**

Nov 2012-Dec 2013 – IMAGINATION (AUSTRALIA)

**Events Producer**

Feb 2009 – *Millionaire Hot Seat Pilot*; NINE NETWORK AUSTRALIA

**Associate Producer**

**PRODUCTION  
EXPERIENCE**

May 2012 – *Australia's Got Talent*, FREMANTLE MEDIA

**Audience Coordinator**

Feb 2011-May 2011 – *2011 TV Week Logie Awards*, NINE NETWORK AUSTRALIA

**Production Coordinator**

Sept 2010-Feb 2011 – *This is Your Life*, NINE NETWORK AUSTRALIA

**Production Coordinator**

Feb 2010-Jul 2010 – *Talkin' 'bout your Generation, Series 3*; GRANADA MEDIA

**Art Department Coordinator**

Mar 2009-Dec 2009 – *Talkin' 'bout your Generation, Series 1 & 2*; GRANADA MEDIA

**Production Assistant/Audience Coordinator**

2006-2008 – *Deal or No Deal*; ENDEMOL SOUTHERN STAR

**Casting Coordinator**

**EDUCATION**

Bachelor of Social Science/Psychology, RMIT, Melbourne (1999 - 2001)

Firbank Grammar School, Melbourne (Graduated 1998)

**REFERENCES**

On request