



## UMAN FILM SERVICES GUIDELINES FOR COVID-19.

In response to the Covid-19 outbreak, UMAN Film Services has updated procedures and carefully adapted services. As we know film sets are workplaces and can continue to operate under the current measures.

Please see below for our new Covid-19 On set procedure carefully and pass on all relevant details to all crew.

We also will happily take on your feedback to welcome and information regarding your company policies prior to production.

Please also be mindful that UMAN Film Services is a small business which has limited space and facilities. As we endeavour to provide facilities that allow for adequate social distancing, there are limitations relating to seating and shelter options, additional waste management, as well as changes to consumable supplies.

With the situation changing regularly we will be closely monitoring the Victorian Government's advice along with advice provided specifically to the screen industry via Film Victoria and Screen Australia and adapting practices and procedures as required.



## UMAN COVID-19 KIT. [\$50 / day]

- No-touch Hand Washing sink [additional power required]
- Face masks
- Hand Sanitizer
- Tissues
- Latex / non-latex gloves
- IR Thermometer
- Surface sanitizer
- Paper towel

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## COVID-19 ON-SET PROCEDURE

- ❖ UMAN COVID-19 Sanitizing station to be set up off set.
- ❖ Wash hands on arrival [with soap and water]
- ❖ All persons must have their temperature taken before entering the film set environment. [If temperature is above 37.5 degrees they will be asked to leave]
- ❖ All crews should be requested to bring their own hand sanitizer
- ❖ Only UMAN Film Services crew can operate coffee cart, hot water urn and water refill station.
- ❖ All common areas will be regularly sanitized by UMAN crew [this includes light switches, door handles, toilet flush, sink taps]
- ❖ Water bottles can be provided upon request but we will ask that all crew bring personal water bottles and we will safely refill them upon request.
- ❖ UMAN Film Services are currently unable to accept reusable coffee cups but will endeavour to update this as soon as possible.
- ❖ Individually wrapped snacks available upon request. [we will also provide bananas and mandarins and these will be washed before serving]
- ❖ No self serve catering table during meal breaks. Only authorised crew can handle food.
- ❖ Production will be required to provide adequate space for setting up a unit base area which allows for minimum 'social distancing' as recommended by the Victorian government health department. [if there is not adequate space for safe social distancing during meals we suggest crew sit in their vehicles or self distance during meal breaks.]