

KATE MCTERNAN**M:** +61 4 1 8 8 4 3 1 7 3**E:** katemcternan1@gmail.com**PRODUCTION MANAGER**

AGENT: Freelancers Promotions +613 9682 2722

ShowBiz Budgeting 9 // WWCC // Current Victorian Licence // MAC Laptop

Employment

<u>Date</u>	<u>Production Company</u>	<u>Client/Agency</u>	<u>Producer/ Director</u>	<u>Role</u>
March 2020	Revolver	La Trobe University Clemenger BBDO	Serena Paull The Glue Society	Production Co-Ord Pre PM: Natasha Cali
February 2020	Guilty	Isuzu Fenton Stephens	Rohan Timlock Matthew McCaughey	Production Manager 1 Day Loc'n Shane Jacobson
January 2020	Guilty	RACV/TAC CHE Proximity	Rohan Timlock Christopher Tovo	Production Manager 6 Day Shoot Studio&Loc'n
December 2019	Airbag	Western Star	Elizabeth Rocka	Production Co-Ord Pre PM: Rachel Boagey
November 2019	Think HQ Film	Victorian Gov't DET Think HQ	Andy Lima John Sheedy	Production Manager 1 Day Int/Ext Location
	Guilty	Water Conservation Thinkerbell	Rohan Timlock Matthew McCaughey	Production Manager 1 Day Int/Ext Locations
October 2019	Guilty	Melb Airport Parking McCann	Rohan Timlock Matthew McCaughey	Production Manager 1 Day Int/Ext Melbourne Airport
	Think HQ Film	Victorian Gov't DET Think HQ	Alice Grant John Sheedy	Production Co-Ordinator Shoot PM: Ema Thornell
September 2019	Division Films	Latitude CHE Proximity	Karen Sproul Los Perez	Production Co-Ordinator Bulgaria
July 2019	TBWA	SATC TBWA	Janine Wertheim Brian Patto	Production Manager Pre South Australia
June 2019	Sedona Productions	WorkSafe Victoria McCann	Elizabeth Rocka Thibault Debaveye	Production Co-Ord Pre PM: Rachel Boagey
	First Floor Films	Forty Winks AJF Partnership	Erica Frick Matt Weston	Production Manager 1 Day Int Store Location
	Airbag	TAC SDWM	Selin Yaman David Rittey	Production Manager Pre Regional
	Revolver	Kmart	Nicole Crozier Celeste Geer	Production Co-Ordinator Pre PM: Lucy Sparke
	Fiction	Smile Squad	Emma Haarbarger	Production Manager Pre Shoot Delayed
	Guilty	Woolworths	Rohan Timlock	Production Co-Ordinator Pre Sydney
May 2019	Finch	Life-Space	Kat Latour Derrin Seal	Production Co-Ordinator Pre PM: Rachel Boagey

Employment Cont

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May 2019	Exit	Apple/Officeworks	Alexandra George Tom Campbell	Production Manager 1 Day Int Location
	Revolver	Aldi BMF	Serena Paull The Glue Society	Production Co-Ordinator PM: Natasha Cali
March 2019	Revolver	RMHC DDB	Kat Latour Celeste Geer	Production Co-Ordinator Pre PM: John Sandow
January 2019	Revolver	Uber Eats Special Group	Jonathan Kneebone Ian Ivason	Production Manager 1 Day Rod Laver Arena Stefanos Tsitsipas
December 2018	International Co-Prod Rapid Sydney OTTO Melbourne Kiss India	Samsonite American Tourister McCann	Dave Klaiber Susannah Phillips Syd Jo De Fina Melb Vaishakhi Traynor Ind	Production Co-Ordinator PM: Jo Messina 1 Day Ext Locations Virat Kohli
	TBWA	ANZ TBWA	Brian Patto Janine Wertheim	Production Manager 1 Day Int/Ext Location TAS
August 2018	Airbag	Repcu Cummins & Partners	Martin Box Damien Toogood	Production Manager 1 Day Int Location
	NB Content	CareSuper Scorch iProspect	Tanya Stankovic Georgette Boehm Cincio & Waghorn	Production Manager 3 Day Int/Ext Locations
	Airbag	Energy Australia Cummins & Partners	David Rittey Kat Latour	Production Co-Ordinator PM/1 st AD: John Sandow
July 2018	OTTO	Bakers Delight McCann	Luke Shanahan Jess Langley	Production Manager 1 Day Int Location
	Estranged Films	Locusts Feature Film	Tiare Tomaszewski	Production Co-Ordinator 1 Day Pre
	Sportsbet	Sportsbet	Barney Howells	Production Manager 1 Day Int Location
June 2018	The Pool Collective	NAB Clemenger BBDO	Ingvar Kenne Hannah Nixon	Production Manager 1 Day Int House Stills
May 2018	OTTO	Ford JWT	Tim Potter Jess Langley	Production Manager 2 Day Ext/Int Locations
April 2018	ABC Made	Wednesday Nights	Marina Younger Andy McNeil	Production Co-Ordinator PM: Sam Kelly
	ABC Made	Gruen	Marina Younger Andy McNeil	Production Manager 1 Day Studio Wil Anderson
March 2018	Beach House Films	Brighthouse Financial BBH New York	Tiare Tomaszewski Gia Coppola	Production Co-Ordinator PM: Leilani Tomaszewski
February 2018	Revolver	Holden The Monkeys	Alex Kember Stephen Carroll	Production Co-Ordinator PM: Natasha Cali

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February 2018	The Sweet Shop	Cadbury VCCP London	Alice Grant Andrew Lang	Production Manager 2 Day Ext Location
January 2018	The Pound	Canstar Noisy Beast	Darcy Maine Dogboy	Production Manager 1 Day Studio Chris Brown
November 2017	Rabbit Content	TAB Clemenger BBDO	Rita Gagliardi Craig Rasmus	Production Manager 1 Day Location Chris Bosh
October 2017	Otto Empire	Holden Equinox The Monkeys	Cathy Rechichi Chris Balmond	Production Co-Ordinator Child Welfare Permits
	The Producers	Defence Industry TBWA	Noelle Jones Gemma Lee	Production Co-Ord (Pre) PM: Lucy Sparke
August 2017	Rabbit Content	AAMI Ogilvy	Jane Larkins Owen Trevor	Production Co-Ordinator PM: Ema Thornell
May 2017	The Sweet Shop	iSelect Leo Burnett	Alice Grant Damien Shatford	Production Co-Ord (Pre) Production Manager (Shoot)
March 2017	Airbag	William Hill Fenton Stephens	Nick Venn Travis Hogg	Production Manager 1 Day Studio
December 2016	Airbag	Monash GPY&R	Nick Venn Travis Hogg	Production Manager 1 Day Ext Location
November 2016	Airbag	Rivalea Redhanded	Johanna Rayner Raphael Elisha	Production Manager 3 Day Int /Ext Rural Vic Locations
	Airbag	Carlton Dry Lime Clemenger BBDO	Nick Venn Travis Hogg	Production Manager 1 Day Studio VFX
September 2016	Airbag	CrownBet GPY&R	Johanna Rayner Raphael Elisha	Production Co-Ordinator Prod/PM: Johanna Rayner
August 2016	FINCH	Toyota Saatchi & Saatchi	Kate Merrin Marco Gentile	Production Co-Ord (Pre) PM: Justine Pitcher
	FINCH	CUB Clemenger BBDO	Alice Grant Sean Kruck	Production Co-Ord (Pre) PM: AnnaTara Clark-Sneddon
July 2016	The Pound	Toyota Gemba	Selin Yaman Dogboy	Production Co-Ord(Pre) PM: Sam Kelly
	The Pound	William Hill Fenton Stephens	Selin Yaman Dogboy	Production Co-Ord (Pre) PM: Sam Kelly
June 2016	Renegade Films	Elmore Oil Three Wise Men	Joe Connor Bec Peniston-Bird	Production Manager 1 Day Location Docu-style
	Airbag	MIFF McCann	Johanna Rayner	Production Co-Ordinator Prod/PM: Johanna Rayner
May 2016	Cognition	Swiss	Holli Massey Tov Belling	Production Co-Ord (Pre) Sourcing Locations

Previous Employment

2008 – 2016	Volunteer Co-Ord Carnegie 3 Year Old Activity Group, Volunteer Class Rep South Caulfield Kinder & Elsternwick Primary School
2003 – 2008	Freelance Production Manager/ Line Producer/ Producer
1999 – 2003	Renegade Films Production Manager/ Line Producer
1997 – 1999	Freelance Production Assistant

Personal Statement

Since returning to the industry in June 2016 after an extended period of maternity leave I have worked for Production Companies including Airbag, The Sweet Shop, Revolver and Rabbit Content.

I've worked for Agencies including McCann, Saatchi & Saatchi, Clemenger BBDO and Clients such as CUB, William Hill, MIFF & Toyota.

My skill set includes but is not limited to efficiency, organisation and good judgment. I'm great at working to a budget and schedule. I'm excellent at prioritisation. I'm a reliable self-manager, exceptional at working independently and highly team focused when it comes to achieving the best outcome for the job at hand.

I'm an incredibly supportive, trustworthy and capable 2IC to Producers, Directors and Production Managers alike.

My extensive previous experience in Television Production means I understand the importance of a deadline, a budget and can prioritise accordingly. I'm capable of liaising with all key stakeholders from the Client & Agency to Cast & Production Crew with utmost competency and, where required discretion.

Confident and mature I represent my employer and myself in a consistently professional manner.

Key Skills

- Schedule and manage projects to completion within time and budget constraints
- Exceptional time management and organisational skills
- Attention to detail
- Ability to prioritise and manage multiple varying projects simultaneously
- Build excellent working relationships with senior management and all other key stakeholders
- Excellent verbal and written communication skills
- Sound computer literacy
- Equally comfortable working with a team and independently

Referees

Fiona McGregor	Producer/ Company Director Transmission Films	0418 686 688	fiona@fionamcgregor.tv
Joe Connor	Producer/ Company Director Renegade Films	0418 384 824	joe@renegade.com.au
Ken Connor	Producer/ Company Director Renegade Films	0418 357 245	ken@renegade.com.au
Samantha Kelly	Production Manager/ Line Producer	0412 738 052	mail@samkelly.com.au
Kate James	Company Director Total Balance	0419 249 279	katejames@totalbalance.com.au